To
The Board of Directors
Decorous Investment and Trading Company Limited
R-489, New Rajinder-Nagar
New Delhi-110060

Date: 03.10.2017

Sub: Resignation from the Post of Company Secretary cum Compliance officer

Dear Sir

Due to unavoidable personal circumstances, I hereby tender my resignation from the post of Company Secretary cum Compliance officer with immediate effect from 03.10.2017 and request that notice of my resignation letter be given to the ROC and the Board of Directors be informed at their next Board Meeting.

Also, I would appreciate if you could please look into the matter and get my salary credited to my account at the earliest. I trust that my dues will be duly paid, pertaining to the tenure of my service.

Kindly acknowledge the receipt of the resignation and arrange to submit and file the necessary e-forms with the office of Registrar of Companies, Delhi and request to forward the copy of the same for my reference and record.

Thanking You Yours Truly

Karishma Jain Company Secretary

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